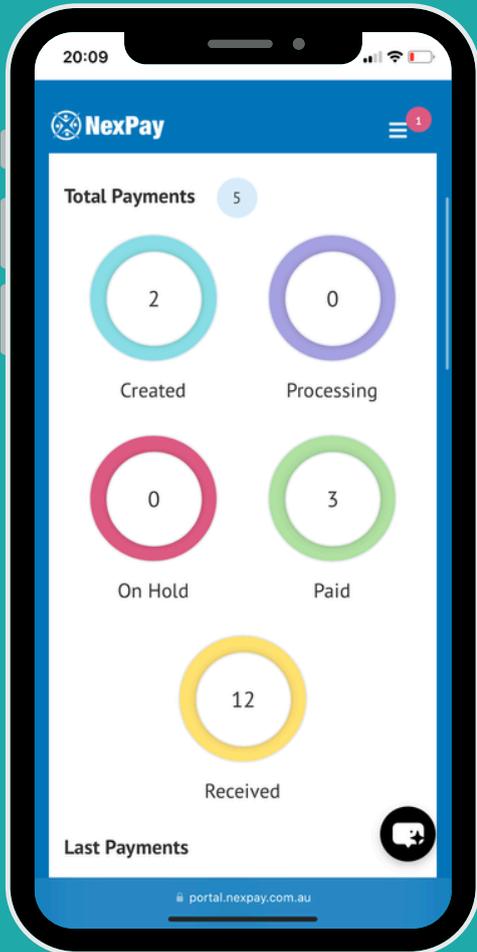




How to track the status of payment

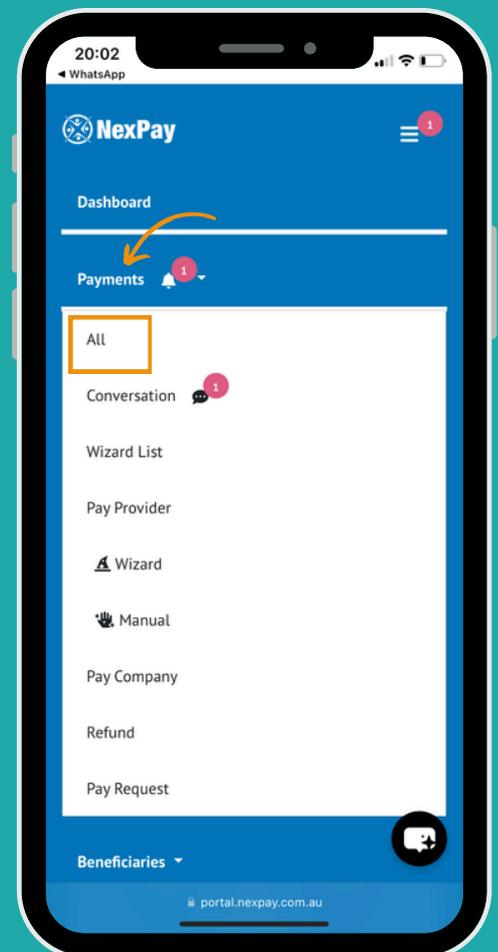
and download the
proof of payment?





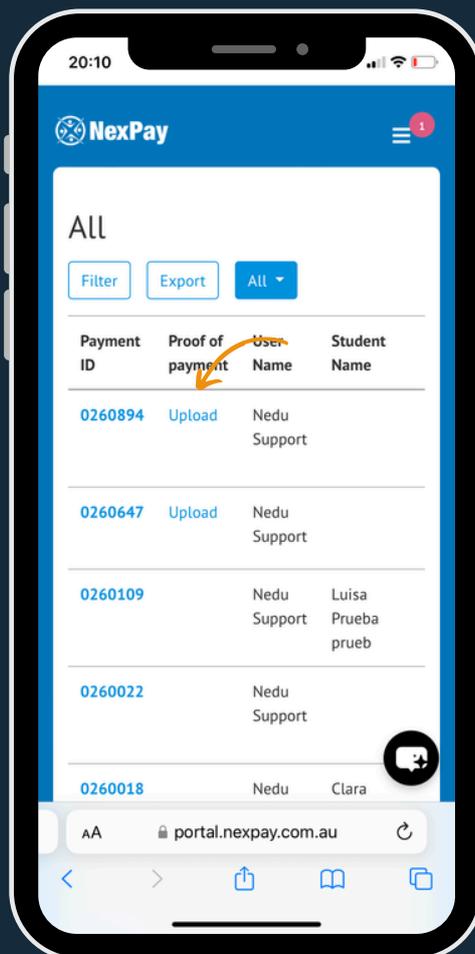
Step 1 | You can track all payments made through the platform on this dashboard: how many were created, how many are processing, pending, paid, or received.

Step 2 | To access your payments, simply click on 'Payments' - 'All'.



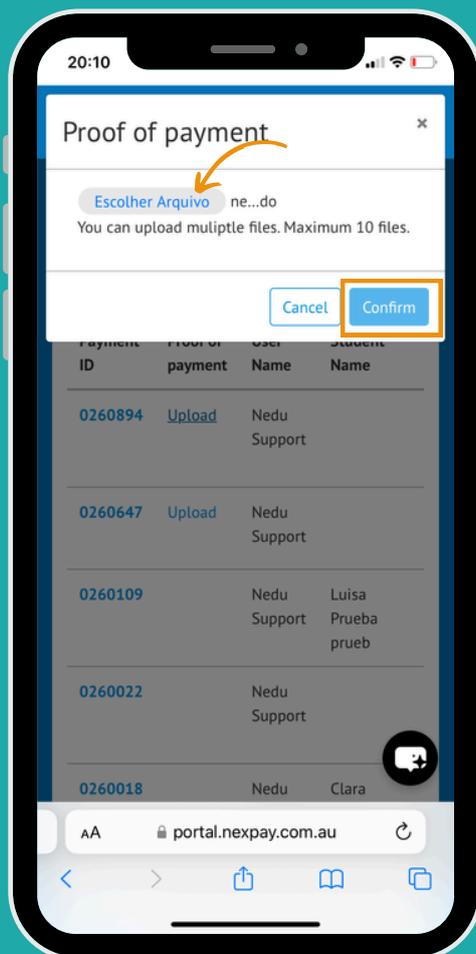


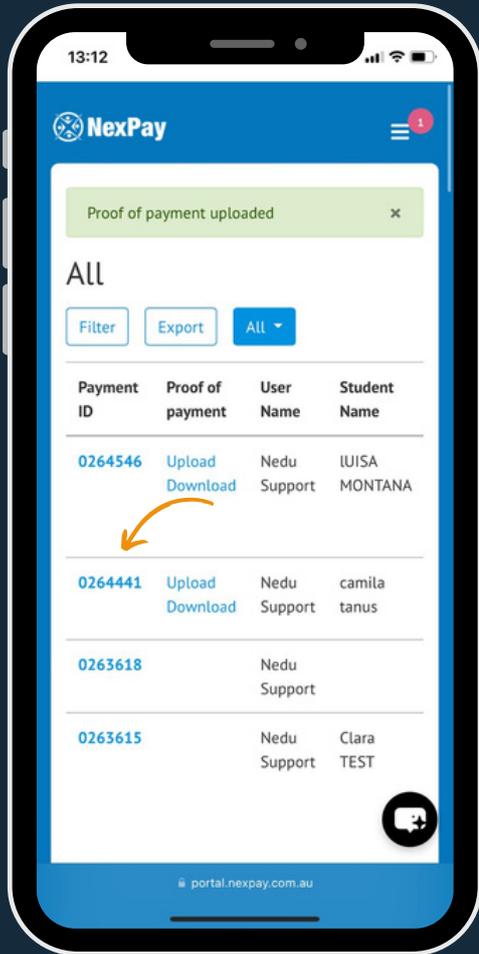
Step 3 | Click on 'upload' to attach the proof of payment.





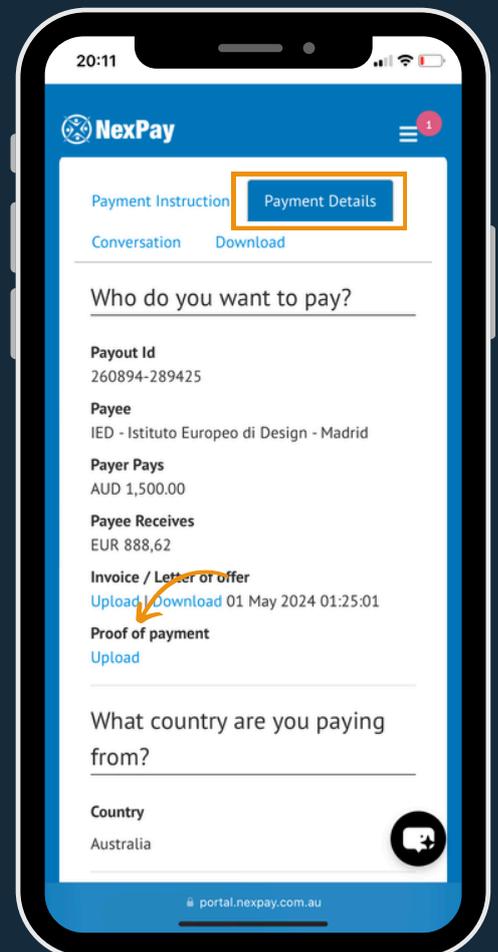
Step 4 | Upload the file and click 'confirm'.
From this moment, your payment will begin processing.





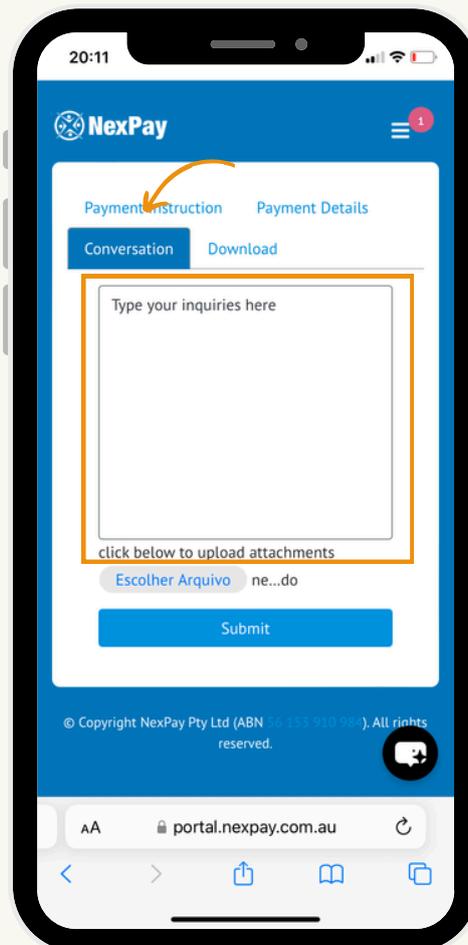
Important | After the status paid, you can download the proof of payment. Click **the blue number** of the payment.

Then, click “Payment Details” and upload the proof of payment.





Questions? | Whenever you have any questions, just ask directly here.





If you have any questions,
**feel free to
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